



REQUEST FOR TARDY/ABSENCE FORM

(A.K.A. the "BLUE FORM")

Please fill this form out completely, with all of the requested information. Submit this form to the band box. This form **MUST** be submitted as far in advance from the actual date of the tardy/absence as possible and will not be accepted after the tardy/absence has taken place. **PLEASE ATTACH A PHOTOCOPY OF THE DOCTOR'S EXCUSE NOTE IF APPLICABLE.**

Student Name (PRINTED CLEARLY)

Today's Date

Instrument (PRINTED CLEARLY)

Home Phone

Requesting to be: TARDY ABSENT LEAVE EARLY

From: REGIMENT COLOR GUARD
 PERCUSSION WIND ENSEMBLE
 JAZZ BAND CONCERT BAND

For rehearsal on: / /
 Month Day Year

For the following reasons: *(Please use the reverse side to continue if necessary)*

*** After being submitted, this form will be kept on file in the band office. The Band Director will call the student's parent/guardian if further discussion is necessary.**

(For office use only)

Excuse has been: APPROVED NOT APPROVED

Date: _____